

SCHEDULED MAINTENANCE ITEMS\*

# **Vehicle REPORT CARD**

### as recommended by Ford Motor Company

DUE		SERVICED	DUE	-	SE	RVICED		
Report Card Inspection				Engine Air Filter 💋			Date:	
Oil & Filter Change	Ø			Engine Coolant			Registration:	
Tyre Rotation	Ø			Brake Fluid				
Fuel Filter				Cabin Air Filter 🛭 💋			Km:	
km Scheduled Maintenanc	е			Spark Plugs 💋				
*This is only a partial list of vehicle main							BATTERY	VICED
Please consult your Owner's Manual for	vehicle	-specific	mair	ntenance requirements	_		State of Health Battery Condition	
LEGEND	cle effici	iency and	d pro	mote a greener environ	me	nt	100%	
Checked and OK at this time	May futur	require e attentio	n	Requires immediate at	ten	ntion	0%	
		RIOR				ERVICED	Factory spec cold cranking amps Actual cold cranking amps	_
A/C Blows Cold							BRAKE SYSTEM SER	VICED
Interior Lights					t	$\exists$	Brake system (including lines, hoses and parking brake)	<u></u>
					+			VICED
Clutch Operation (if equipped)  LIGHTS / WINDSHIELD							Shocks/struts and other suspension components for leaks, damage, and/or performance	
Operation of horn, exte					S	ERVICED	Steering pump, rack, and linkages	$\neg$
and brake lamps	Jiloi lali	ipo, turri	orgii	ais, nazara				#
Windshield for cracks,	chips a	nd pittin	g		T	П	Tie Rods	ᆜ
W	IPER I	BLADE	S		S	ERVICED	Ball Joints	
Wipe Test Performed				Wiper Blades	T		EXHAUST SYSTEM SER	VICED
<u> </u>	LUID L	EVEL					Exhaust system (leaks, damage, loose parts)	
OK FILL SERV					S	ERVICED	TRANSMISSION / DRIVE AXLE	RVICED
Brake Reservoir			FI	uid Leaks			Constant velocity (CV) drive axle boots (if equipped)	
Clutch Reservoir			Ті	ransmission		П	Driveshaft, transmission, u-joint and shift linkage (if equipped)	$\exists$
Differential/Transfer Case			Co	polant Protection polant Recovery Reservoi	_	$\overline{\Box}$	and lubricate (as needed)  FUEL LEVEL EXTERIOR BODY	
Window Washer			$\overline{}$	ower Steering	+	$\exists$	F	
BELTS.	/ HOS	ES /A			e	ERVICED	Note any	
HVAC system and hose					3	LIVICED	existing exterior	3
					+		body damage or defects on	
Engine cooling system	, radiato	or, hoses	and	clamps			— diagram	9
Accessory drive belt(s)	)							
				7	ΥΙ	RE/E	RAKE WEAR	
TYRE TREAD	Ourse Free		ve 4m			7.	3mm to 4mm Less than 3mm	
BRAKE LINING  TYRE WEAR INDICATES SER		LEFT FF		er 2mm (Drum)		31	o 5mm (Disc) or 1.01mm to 2mm (Drum)  Less than 3mm (Disc) or less than 1mm (Drum  SERVICED RIGHT FRONT   SERVICED RIGHT   SERVICED RIGHT FRONT   SERVICED RIGHT   SE	VICED
Alignment check needed				Tyre Tread Depth	m	ım Ty	re Age Tyre Tread Depth mm Tyre Age	
	=			, , , , , , , , , , , , , , , , , , , ,				=
Wheel balance needed				Tyre Wear Pattern/Da	ma	ge	Tyre Wear Pattern/Damage	
Brake measurements not				Tyre Pressure – set to	fac	tory-rec	ommended PSI Tyre Pressure – set to factory-recommended PSI	
taken this service visit  Brake Pad/Shoe Thickr						ss	mm Brake Pad/Shoe Thicknessmm	
Additional Items Found:						mm	Rotor Thickness: mm	〒
	i	LEFT RI	EAR	Ø			SERVICED RIGHT REAR Ø	VICED
	[			Tyre Tread Depth	m	ım Ty	re Age Tyre Tread Depth mm Tyre Age	$\exists$
								=
Tyre Wear Pattern/Dam							Tyre Wear Pattern/Damage	$\dashv$
Tyre Pressure – set to fa						tory-rec	ommended PSI Tyre Pressure – set to factory-recommended PSI	
Brake Pad/Shoe Thickr						ss	mm Brake Pad/Shoe Thickness mm	
Rotor Thickness:						_mm	Rotor Thickness: mm	
SPARE TYRE   Tyre Pressure – set to face								
						ory-reco	mmended PSI Advisor:	
							Tech:	
Rev. 13/05 © 2015. Ford Motor Company. A	II Rights I	Reserved		C	119	tom	er Conv Customer Signature:	





#### **TOE WEAR**

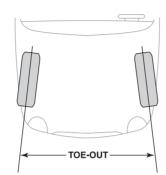
"Feathered" tread wear pattern suggests that tyres are turned in or out too far. Signals need for alignment. May be caused by worn shocks/struts.

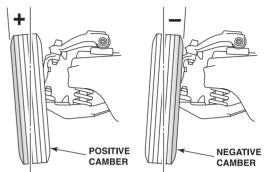


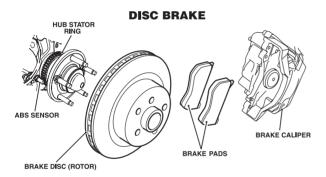
### **CAMBER WEAR**

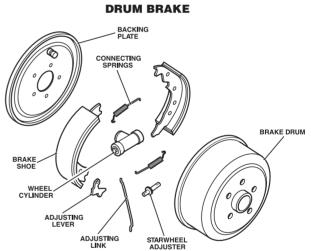
Exaggerated wear on inner or outer edge of tyre indicates that tyres are tilted in or out too far (from vertical). Signals need for alignment. May be caused by worn shocks/struts.

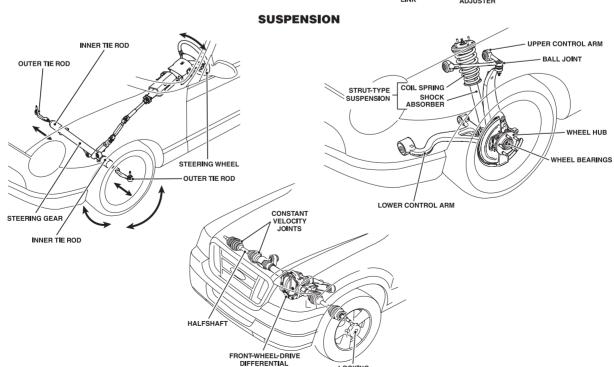












LOCKING HUBS



## **Vehicle REPORT CARD**

as recommended by Ford Motor Company

DUE			SERVICED	DUE		- 1	SERVICED	Name.					
	Report Card Inspection		SETTIOLE	DOL	Engine Air Filter	_	SERVICED	Date:					
	Oil & Filter Change	Ø			Engine Coolant			Dovietnetien					
	Tyre Rotation	Ø			Brake Fluid		$\Box$	Registration:					
	Fuel Filter				Cabin Air Filter	Ø		Km:					
	km Scheduled Mainten	ance			Spark Plugs	Ø							
*This	s only a partial list of vehicle r	naintenand	e items a	and is	NOT all-inclusive.					BA <sup>-</sup>	TTERY		SERVICED
	e consult your Owner's Manua					ents.				State of Health	Bat	ttery Condition	
LEGE	May contribute to	vehicle effi	ciency an	d proi	mote a greener env	ironm	nent	_		_—— <del> </del>		(GBATT) (YBATT) (RBATT)	
	Checked and OK at this time		/ require ire attenti	on	Requires		ention	0% ===					
	O OK AL AND ANIO		RIOR	011			SERVICED	Factory spec	cold o	cranking amps		old cranking amps	
GBELT	RBELT A/C Blows Cold										E SYSTEM		SERVICED
GELEC	(RELEC) Interior Lights							(GBKSYS) (VBKSYS) (RBKSYS	Brak		g lines, hoses and park	ing brake) $\mathscr{L}$	<u>'</u>
GTRANS	(YTRANS) RTRANS Clutch Operation (i	f aquipped	١						Ohaa		/ SUSPENSION	nto fou lo also	SERVICED
dinaka	O O summit	SHTS/\		HIE	חו		SERVICED	(STEER) (YSTEER) (RSTEER		cks/struts and otnei lage, and/or perforn	r suspension componei nance	nts for leaks,	
	Operation of horn						OLIVIOLD	GSTEER (YSTEER) (RSTEER	Stee	ering pump, rack, ar	nd linkages		
(GELEC)	and brake lamps		• •					(SSTEER) (YSTEER) (RSTEER	Tie F	Rods			十一
GWINDS	RWINDS Windshield for crac	cks, chips	and pittir	1g				(SSTEER) (YSTEER) (RSTEER					
		WIPER	BLADI	ES			SERVICED	(GSTEER) (YSTEER) (HSTEER	Ball	Joints	ST SYSTEM		SERVICED
	Wipe Test Performed	GV	/IPER) (R	WIPER V	Viper Blades			GEXH YEXH REXH	Evho		damage, loose parts)		
		FLUID	LEVEL	.s				(deat) (text) (text)	LAIIC		SION / DRIVE AXL		SERVICED
OK		SERVICED			مناط المادة		SERVICED	GTRANS) (YTRANS) (RTRANS	Conc				OLIVIOLE .
	Brake Reservoir			$\neq$	uid Leaks			GIHANS) (THANS) (RIHANS			Irive axle boots (if equip		
	Clutch Reservoir		$\mathcal{O}($		ansmission			GTRANS (YTRANS) (RTRANS		esnan, transmission lubricate (as neede	n, u-joint and shift linka ed)	age (ii equipped)	
$\bigcirc$	Differential/Transfer Case		$)\bigcirc($		polant Protection polant Recovery Rese	rvoir		FUEL LEV	'EL		EXTERIOR BO	ODY	
	Window Washer					- 1		_					
	Willidow Washel			)Po	wer Steering			F					
		TS/HO	SES/I				SERVICED	-		te any			
(BELT)				MOL	INTS		SERVICED	- - - - 1/2	exi boo	isting exterior dy damage			
(GOOL)	BELT	noses/lines	for leak	MOU s and	JNTS /or damage		SERVICED		exi boo or	isting exterior			
GCOOL	BELT REELT HVAC system and I	noses/lines	for leak	MOU s and	JNTS /or damage		SERVICED		exi boo or	isting exterior dy damage defects on			
GCOOL	BELL  (YBELL) (RBELL) HVAC system and It  (TOOO) (ROOO) Engine cooling sys	noses/lines	for leak	MOU s and	JNTS /or damage	T			exi boo or dia	isting exterior dy damage defects on			
GCOOL GBELT	BELL  (MBELT) (MBELT) HVAC system and I  (VOOD) (MOOD) Engine cooling sys  (YBELT) (MBELT) Accessory drive be	noses/lines	for leak	MOU s and	INTS /or damage clamps	TY		- 1/2 - 1/2 E	exi bod or dia	isting exterior dy damage defects on	Less	s than 3mm	
GCOOL GBELT	BELL  (MBELT) (MBELT) HVAC system and I  (MDECT) (MDECT) HVAC system and I  (MDECT) (MDECT) (MDECT) (MDECT) (MDECT)  (MDECT) (	noses/lines tem, radia lt(s)	for leak tor, hose Abo nm (Disc)	MOU as and s and ove 4m	/or damage clamps m er 2mm (Drum)	TY	RE / B	1/2	exi boo or dia dia R 4mm	isting exterior dy damage defects on agram	Less than 3mm (Di	s than 3mm sc) or less than 1mm	
GCOOL GBELT	BELL    MEELT   HVAC system and it   MOOD   ROOM   Engine cooling system     MEELT   ROOM   Accessory drive bear     RETREAD   AKELINING     TYRE WEAR INDICATES	noses/lines tem, radia lt(s)	Abo	MOU s and s and ove 4m or Ove	/or damage clamps m er 2mm (Drum)		/RE / B	The second secon	exi boo or dia dia R 4mm	isting exterior dy damage defects on agram  2mm (Drum)  RIGHTFRONT	Less than 3mm (Di	sc) or less than 1mm	(Drum) SERVICEU
GCOOL GBELT	BELT  (1982) (1982) HVAC system and it  (1982) (1982) Engine cooling system  (1982) (1982) Accessory drive be  RETREAD  AKELINING  TYRE WEAR INDICATES  Alignment check needed	noses/lines tem, radia lt(s)	About (Disc) LEFT F	S and s and ove 4m or Ove	/or damage clamps  m er 2mm (Drum)  T		/RE / B	1/2	exi boo or dia dia R 4mm	isting exterior dy damage defects on tigram  2mm (Drum)  RIGHT FRONT  GTABLE (TYRE) TYRE)  TYRE	Less than 3mm (Di	sc) or less than 1mm  Tyre Age	
GCOOL GBELT	BELL    MEELT   HVAC system and it   MOOD   ROOM   Engine cooling system     MEELT   ROOM   Accessory drive bear     RETREAD   AKELINING     TYRE WEAR INDICATES	noses/lines tem, radia lt(s)	About (Disc) LEFT F	S and s and ove 4m or Ove	/or damage clamps m er 2mm (Drum)		/RE / B	The second secon	exi boo or dia dia R 4mm	isting exterior dy damage defects on tigram  2mm (Drum)  RIGHT FRONT  GTABLE (TYRE) TYRE)  TYRE	Less than 3mm (Di	sc) or less than 1mm  Tyre Age	
GCOOL GBELT	BELT  (1982) (1982) HVAC system and it  (1982) (1982) Engine cooling system  (1982) (1982) Accessory drive be  RETREAD  AKELINING  TYRE WEAR INDICATES  Alignment check needed	noses/lines tem, radia lt(s)	About (Disc) LEFT F	MOU s and s and ove 4m or Ove RONI	or damage clamps  m er 2mm (Drum) Tyre Tread Depth	/Dam	/RE / B 3t mm Tyl nage	ERAKE WEA  3mm to 4  o 5mm (Disc) or 1.0  Stee Age	exi boo or dia dia R 4mm	isting exterior dy damage defects on agram  2mm (Drum)  RIGHT FRONT  ETTRE (TYRE) ETTRE TYRE  ETTRE (TYRE) ETTRE  TYRE	Less than 3mm (Di	sc) or less than 1mm  Tyre Age	SERVICED
GCOOL GBELT	BELL    MELT   HVAC system and I     MELT   MELT   Accessory drive be     RETREAD   AKE LINING     TYRE WEAR INDICATES     Alignment check needed     Wheel balance needed	noses/lines tem, radia lt(s)	Abornm (Disc) LEFT F STYRE (TYRE) (TYRE) (TYRE) (TYRE) (TYRE)	MOU s and s and ove 4m or Ove RONI	or damage clamps  m er 2mm (Drum) Tyre Tread Depth	/Dam	mm Tyl	ERAKE WEA  3mm to 4  o 5mm (Disc) or 1.0  Stee Age	exi boo or dia dia R 4mm	isting exterior dy damage defects on agram  2mm (Drum)  RIGHT FRONT  GTYRE (TYRE STYRE TYRE TYRE STYRE)  GTYRE (TYRE STYRE TYRE TYRE STYRE	Less than 3mm (Di  e Tread Depth mm  e Wear Pattern/Damage	Tyre Age ry-recommended PS	SERVICED
GOOOL GBBLT) TY BR	BELL    MREAT   MORAT   HVAC system and it	noses/lines tem, radia lt(s)	Abornm (Disc) LEFT F GTYRB (TYRB) GTYRB (TYRB) GTYRB (TYRB) GRK (YRB)	MOL s and s and ove 4m or Ove RONT	/or damage clamps  m er 2mm (Drum) Tyre Tread Depth Tyre Wear Pattern Tyre Pressure – se	/Dam	Type age actory-recorders	Te Age	exi boo or dia dia R 4mm	isting exterior dy damage defects on agram  2mm (Drum)  RIGHT FRONT  ETTRE (TYRE) ETTRE TYRE	Less than 3mm (Di e Tread Depth mm e Wear Pattern/Damage e Pressure – set to factor	Tyre Age	SERVICED
GOOOL GBBLT) TY BR	RETREAD AKE LINING TYRE WEAR INDICATES Alignment check needed Wheel balance needed Brake measurements not taken this service visit	noses/lines tem, radia lt(s)	Abornm (Disc) LEFT F GTYRB (TYRB) GTYRB (TYRB) GTYRB (TYRB) GRK (YRB)	MOU  as and  s and  ove 4m  or Over  RONT  RIVER  R	or damage clamps  m er 2mm (Drum) Tyre Tread Depth Tyre Wear Pattern Tyre Pressure – se	/Dam	Type age actory-recorders	Te Age mm	exi boo or dia dia R 4mm	isting exterior dy damage defects on agram  2mm (Drum)  RIGHT FRONT  ETTRE (TYRE) ETTRE TYRE	Less than 3mm (Di e Tread Depth mm e Wear Pattern/Damage e Pressure – set to factor ake Pad/Shoe Thickness	Tyre Age	SERVICED
GOOOL GBBLT) TY BR	RETREAD AKE LINING TYRE WEAR INDICATES Alignment check needed Wheel balance needed Brake measurements not taken this service visit	noses/lines tem, radia lt(s)	About (TYRE) (TY	MOU  as and  s and  ove 4m  or Ove  RONT  RIVER  RIVER  RIVER  RIVER  RIVER  RIVER  REAR	/or damage clamps  m er 2mm (Drum) Tyre Tread Depth Tyre Wear Pattern Tyre Pressure – se Brake Pad/Shoe T Rotor Thickness:	/Dam	mm Tyrage actory-reco	Te Age mm	exi boo or dia	String exterior dy damage defects on agram  2mm (Drum)  RIGHT FRONT  ETYRE (TYRE) ETYRE TYRE  ETYRE (TYRE) ETYRE ETYRE  ETRE (TYRE) ETYRE  ETRE (TYRE) ETYRE ETYRE  ETRE (TYRE) (TYRE) (TYRE) (TYRE) (TYRE) (TYRE)  ETRE (TYRE) (TYRE) (TYRE) (TYRE) (TYRE) (TYRE)  ETRE (T	Less than 3mm (Di e Tread Depth mm e Wear Pattern/Damage e Pressure – set to factor ake Pad/Shoe Thickness	Tyre Age ry-recommended PSmm	SERVICE
GOOOL GBBLT) TY BR	RETREAD AKE LINING TYRE WEAR INDICATES Alignment check needed Wheel balance needed Brake measurements not taken this service visit	noses/lines tem, radia lt(s)	About (TYRE) (TTRE) (TT	MOU  as and  ove 4m  or Ove  RONT  RIVE  R	INTS /or damage clamps  mer 2mm (Drum) Tyre Tread Depth Tyre Wear Pattern Tyre Pressure – se Brake Pad/Shoe T Rotor Thickness:	//Dam	mm Tylinage actory-reco	Te Age Signature and the state of the	exi boo or dia	STATE OF THE STATE STATE  GERK VEK REK Bra  GERG	Less than 3mm (Di e Tread Depth mm e Wear Pattern/Damage e Pressure – set to factor like Pad/Shoe Thickness for Thickness: m e Tread Depth mm	Tyre Age mm Tyre Age	SERVICE
GOOOL GBBLT) TY BR	RETREAD AKE LINING TYRE WEAR INDICATES Alignment check needed Wheel balance needed Brake measurements not taken this service visit	noses/lines tem, radia lt(s)	Abornm (Disc) LEFT F GTYRB (TYRR)	MOU  AS and  S and  OVE 4m  OF OVE  RONT  RONT  RIVE	/or damage clamps  mer 2mm (Drum)  Tyre Tread Depth Tyre Pressure – see Brake Pad/Shoe T Rotor Thickness:	/Dam t to fa	mm Tylesses mm Tyl	Te Age Signer Age	exi boo or dia	STATE TYPE TYPE TYPE TYPE TYPE TYPE TYPE TY	Less than 3mm (Di e Tread Depth mm e Wear Pattern/Damage e Pressure – set to factor ake Pad/Shoe Thickness for Thickness: m e Tread Depth mm e Wear Pattern/Damage	Tyre Age ry-recommended PSmm  Tyre Age	SERVICEE
GOOOL GBBLT) TY BR	RETREAD AKE LINING TYRE WEAR INDICATES Alignment check needed Wheel balance needed Brake measurements not taken this service visit	noses/lines tem, radia lt(s)	Abornm (Disc) LEFT F (STYRE) (TYRE)	MOU  AS and  OVE 4m  OF OVE  RONT  REW  REPARE  REPARE	INTS /or damage clamps  m er 2mm (Drum) I Jyre Tread Depth Tyre Pressure – se Brake Pad/Shoe T Rotor Thickness: J Tyre Tread Depth Tyre Tread Depth Tyre Tread Depth	/Dam t to fa	Tyless mm Tyless mm Tyless mm Tyless mm Tyless mage	PERAKE WEAL  SITE AGE  THE AGE	exi boo or dia	String exterior dy damage defects on agram  2mm (Drum)  RIGHT FRONT (STYRE) (TYRE) (TYRE) (TYRE) (TYRE) (TYRE) (TYRE) (TYRE) (SKK) (YEKK) (REKK) (REKK) (REKK) (YEKK) (REKK) (REKK) (YEKK) (REKK) (REKK) (TYRE) (TTRE) (TTRE) (TTRE) (TTRE) (TTRE) (TTRE) (TTRE) (TTRE) (TTRE) (TTR	Less than 3mm (Di  e Tread Depth mm  e Wear Pattern/Damage e Pressure – set to factor ake Pad/Shoe Thickness for Thickness: m  e Tread Depth mm  e Wear Pattern/Damage e Pressure – set to factor	Tyre Age ry-recommended PS mm Tyre Age	SERVICEE
GOOOL GBBLT) TY BR	RETREAD AKE LINING TYRE WEAR INDICATES Alignment check needed Wheel balance needed Brake measurements not taken this service visit	noses/lines tem, radia lt(s)	About (TYRE) (TTRE) (TT	MOU  AS and  S and  OF OVE  RONT  FITTYRE	INTS /or damage clamps  mer 2mm (Drum)  Tyre Tread Depth Tyre Wear Pattern Tyre Pressure – se Brake Pad/Shoe T Tyre Wear Pattern Tyre Tread Depth Tyre Pressure – se Brake Pad/Shoe T	/Dam t to fa	mm Tylinage actory-recordess mm	Te Age Signer Age	exi boo or dia	STATE OF THE STATE	Less than 3mm (Di  e Tread Depth mm  e Wear Pattern/Damage e Pressure – set to factor ake Pad/Shoe Thickness for Thickness: m  e Tread Depth mm  e Wear Pattern/Damage e Pressure – set to factor	Tyre Age  Tyre Age  ry-recommended PSmm  Tyre Age  ry-recommended PSmm	SERVICEE
GOOOL GBBLT) TY BR	RETREAD AKE LINING TYRE WEAR INDICATES Alignment check needed Wheel balance needed Brake measurements not taken this service visit	noses/lines tem, radia lt(s)	About (TYRE) (TTRE) (TT	MOU  AS and  OVE 4m  OF OVE  RONT  REX  REX  REX  REX  REX  REX  REX  RE	INTS /or damage clamps  m er 2mm (Drum) Tyre Tread Depth Tyre Wear Pattern Tyre Pressure – se Brake Pad/Shoe T Tyre Wear Pattern Tyre Wear Pattern Tyre Tread Depth Tyre Tread Depth Tyre Tread Depth Tyre Tread Depth Tyre Wear Pattern Tyre Pressure – se Brake Pad/Shoe T Rotor Thickness:	/Dam t to fa	mm Tylinage actory-recordess mm	PERAKE WEAL  SITE AGE  THE AGE	exi boo or dia	STATE OF THE STATE	Less than 3mm (Di e Tread Depth mm e Wear Pattern/Damage e Pressure – set to factor like Pad/Shoe Thickness or Thickness: m e Tread Depth mm e Wear Pattern/Damage e Pressure – set to factor like Pad/Shoe Thickness	Tyre Age ry-recommended PS mm Tyre Age	SERVICEE
GOOOL GBBLT) TY BR	RETREAD AKE LINING TYRE WEAR INDICATES Alignment check needed Wheel balance needed Brake measurements not taken this service visit	noses/lines tem, radia lt(s)	About (Disc) LEFT F  STYRE (TYRE) (TY	MOU  AS and  A	INTS /or damage clamps  m er 2mm (Drum) I	//Dam t to fa	mm Tyl age actory-reco ess mm Tyl age actory-reco	re Age Simmended PSI mm	exi boo or dia	String exterior dy damage defects on agram  2mm (Drum)  RIGHT FRONT  CITYRE (TYRE) TYRE TYRE  CITYRE (TYRE) (TYRE) FITTRE TYRE  CITYRE (TYRE) (TYRE) FITTRE TYRE  CITYRE (TYRE) (TYRE) FITTRE TYRE  CITYRE) (TYRE) FITTRE  CITYRE) (TYRE) FITTRE  CITYRE) (TYRE) FITTRE  CITYRE) (TYRE) FI	Less than 3mm (Di  e Tread Depth mm  e Wear Pattern/Damage e Pressure – set to factor ake Pad/Shoe Thickness for Thickness: m  e Tread Depth mm  e Wear Pattern/Damage e Pressure – set to factor	Tyre Age  Tyre Age  ry-recommended PSmm  Tyre Age  ry-recommended PSmm	SERVICEE
GOOOL GBBLT) TY BR	RETREAD AKE LINING TYRE WEAR INDICATES Alignment check needed Wheel balance needed Brake measurements not taken this service visit	noses/lines tem, radia lt(s)	About (Disc) LEFT F  STYRE (TYRE) (TY	MOU  AS and  A	INTS /or damage clamps  m er 2mm (Drum) Tyre Tread Depth Tyre Wear Pattern Tyre Pressure – se Brake Pad/Shoe T Tyre Wear Pattern Tyre Wear Pattern Tyre Tread Depth Tyre Tread Depth Tyre Tread Depth Tyre Tread Depth Tyre Wear Pattern Tyre Pressure – se Brake Pad/Shoe T Rotor Thickness:	//Dam t to fa	mm Tyl age actory-reco ess mm Tyl age actory-reco	re Age Simmended PSI mm	exi boo or dia	String exterior dy damage defects on agram  2mm (Drum)  RIGHT FRONT (STYRE) (TYRE) (TT	Less than 3mm (Di  e Tread Depth mm  e Wear Pattern/Damage e Pressure – set to factor ake Pad/Shoe Thickness or Thickness: m  e Wear Pattern/Damage e Pressure – set to factor ake Pad/Shoe Thickness for Thickness: m	Tyre Age  ry-recommended PS mm  Tyre Age  ry-recommended PS mm  nm	SERVICEE

### Instructions for Completing the Vehicle Report Card

TO ENSURE THAT CUSTOMERS RECEIVE ACCURATE MAINTENANCE INFORMATION
IN THEIR FOLLOW UP COMMUNICATIONS, THE CONDITION OF THE VEHICLE AS IT LEFT THE DEALERSHIP
SHOULD BE REFLECTED ON THE VEHICLE REPORT CARD AND CODED ON THE REPAIR ORDER

### The Importance of Green, Yellow and Red Condition Codes

All multi-point inspection systems/components need to have their initial condition identified at the time of inspection and updated after all service work is performed, including additional service requests sold and completed during the service visit. Repair Orders (ROs) should be coded to indicate the vehicle's condition *as it left the dealership* using the instructions detailed below.

GENUINE Direct utilizes green, yellow and red condition codes for brakes, tyres and batteries – the primary customer "defection commodities" from dealerships to the aftermarket.

During the inspection, if it's determined a system/component requires immediate (red) or future (yellow) attention, a line should be added to the RO to reflect this condition code (e.g., YBK). All condition codes recorded on the RO will print on the customer's invoice.

**Important Note:** Record the **lowest** value assigned for any measurement/condition. For example, if two brake measurements were green and two were yellow, record the lowest value overall – yellow: YBK.

The following codes should be entered on the RO as a labor operation when the RO is closed:

- 99P (or Q99P) to indicate the full vehicle inspection was completed per the Vehicle Report Card
- The appropriate code for each unserviced red or yellow condition
- · The appropriate code for each green brake, tyre and battery condition

Items in the Report Card Systems/Components section that are not entered as red or yellow are assumed to be green and not in need of repair/replacement.

Dealership personnel responsible for entering the condition codes when ROs are closed should refer to the key provided on the Dealer copy of the Vehicle Report Card.

### What if a Component Is Repaired/Replaced?

When the inspection indicates a red or yellow condition, it needs to be recorded on the Vehicle Report Card. The Service Advisor should contact the customer to review the findings and obtain the customer's approval to proceed with the repair/replacement.

Assuming the dealership is granted permission to complete the repair/replacement, the Service Advisor should update the Vehicle Report Card by checking the "Serviced" check box. The "Serviced" check box indicates what work was performed during the visit, thereby reflecting a green condition code when the vehicle left the dealership. Note: Green brake, tyre and battery codes are to be entered on the RO in order for this information to appear on GENUINE Direct mailers.

- REPORT ONLY POST-SERVICE WORK CONDITION CODES ON REPAIR ORDERS -

DO NOT SIMPLY RECORD THE INITIAL INSPECTION RESULTS. THE CONDITION OF THE VEHICLE <u>AS IT LEFT THE DEALERSHIP</u> SHOULD BE REFLECTED ON THE VEHICLE REPORT CARD <u>AND CODED ON THE REPAIR ORDER</u>.

\*Applies to Dealers enrolled in the GENUINE Direct Loyalty program

The "green leaf" icon designates items that may contribute to improved vehicle efficiency and promote a greener environment, per the NADA Green Checkup brochure. See <a href="www.nada.org/green">www.nada.org/green</a>. Service Advisors are encouraged to advise customers about the environmental and fuel economy benefits enjoyed by properly maintaining green leaf items.